

Union Territory of Jammu and Kashmir

Office of the Relief and Rehabilitation Commissioner (M) Jammu

(E-mail id: jkrelieforganisation@gmail.com, relief-comm@jk.gov.in)

Phone No. 0191-2585458 (Fax), 0191-2586218 (Tel), 0191-2580283 (Tel)

ORDER

It is hereby ordered that henceforth all cases of Inclusion, Deletion, Conversion, Correction, and Bifurcation (**both Relief and Non-Relief categories**) of Ration Cards shall be submitted for approval/decision to the Head Office **on e-office/Official mail** only by the concerned Zonal Officer/Camp Commandant **within five days** of the receipt of the application in the concerned Zone/Camp, with specific comments/recommendations. **All Officers/Officials shall ensure adherence to this deadline without fail.** The concerned Zonal Officer/Camp Commandant shall ensure that legible copies of relevant documents are available on file, and in no case any official document is sent through any private person/non-official mail. The concerned officers/Officials at the head office shall not receive any document from any private person, and in case any original/hardcopy of the document/file is required to be called in the head office, the same shall be obtained through the dak runner/concerned official only.

No. RRCM/Esstt/2023-24/1464-66

Date: 18-03-2024

Sd/-

Dr. Arvind Karwani (JKAS)
Relief & Rehabilitation Commissioner (M)
J&K

Copy to:-

1. Secretary to Government, DMRRR Department Civil Secretariat, J&K, for kind information.
2. All concerned officers/officials for information & compliance.
3. In charge website, with the directions to immediately upload on the website.

Reetika Arora 18/3/2024
Reetika Arora (JKAS)
(Assistant Commissioner (Relief))