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# State Election Commission

UT of Jammu and Kashmir

Nirvachan Bhawan, Rail Head Complex, Jammu

Phone No. 0191-2477519

Fax-0191-2477389

Email: ceo-jk@nic.in

District Panchayat Election Officers  
(Deputy Commissioners)  
All Kashmir Division Districts, Jammu, Udhampur

No. 08/SEC/Pyt/2020/1499-1517

Dated: 26-11-2020

**Subject: Conduct of District Development Council, 2020 – Setting up polling stations for Kashmiri Migrants-regarding.**

Madam/Sir,

A large number of Kashmiri Migrants are residing outside their constituencies in various camps/localities in Jammu and Udhampur districts and other adjoining areas. In order to enhance their participation in the ensuing District Development Council Elections, 2020, the State Election Commission has decided to setup special polling stations at Jammu and Udhampur to extend the facility of physical voting to them, in addition to the Postal Ballot facility already notified.

Accordingly, I am directed to request you to ensure following arrangements for the same:-

**a. Nodal Officer:**

Relief and Rehabilitation Commissioner, J&K shall be the Nodal Officer for the polling and other arrangements to be made at these polling stations.

**b. Polling Stations:**

- i. **Notification:** All District Panchayat Election Officers (Deputy Commissioners) of Kashmir Division shall notify (in Form DDC-1) two additional polling stations (one at Jammu and another at Udhampur) for every District Development Council Constituency going to poll in the respective phases. The location of polling stations for Jammu shall be Govt. College for Women, Gandhi Nagar and that for Udhampur shall be Girls Higher Secondary School, Udhampur. Wide publicity of these additional polling stations shall be made and it shall be brought to the notice of all political parties as well as contesting candidates.

- ii. **Setting Up Polling Stations:** Consequent to such notification, the Relief and Rehabilitation Commissioner, J&K shall make necessary arrangements for setting up of Polling Stations. Ballot boxes shall be provided by the SEC office to the Relief and Rehabilitation Commissioner, J&K. He shall ensure marking the ballot boxes with yellow colour (either pasting a yellow paper or yellow painting). He shall communicate the serial number of the Ballot Box being used for each constituency to the concerned DPEO. In case the number embossed or printed on any ballot Box is not legible, he shall put paint/print a unique serial number on the same in consultation with the concerned District Panchayat Election Officer.
  - iii. **Polling Material:** District Panchayat Election Officers (Deputy Commissioners) Jammu and Udhampur, shall provide all the materials for these polling stations.
  - iv. **Polling Staff:** Poll staff shall be provided by the District Panchayat Election Officers (Deputy Commissioners) Jammu and Udhampur out of the reserve staff or by training additional staff for the same. Formal Orders for appointment of poll staff so designated by the District Panchayat Election Officers (Deputy Commissioners) Jammu and Udhampur shall be issued by concerned ARO Migrant for each phase.
  - v. **Security at polling stations:** SSP Jammu and SSP Udhampur shall provide necessary security setup at the polling stations in the respective districts, under the overall supervision of IGP Jammu.
- c. Electoral Rolls;**  
District Panchayat Election Officers (Deputy Commissioners) of Kashmir Division shall arrange Marked Electoral Roll copies (two sets each) for these polling stations to be delivered to the Relief and Rehabilitation Commissioner, J&K for each phase at least one day before the poll.
- d. Ballot Papers:**  
All District Panchayat Election Officers (Deputy Commissioners) of Kashmir Division shall workout tentative number of registered Kashmiri Migrant electors and accordingly get additional Ballot Papers printed (with sufficient extra number) by the RO concerned and get them delivered to the Relief and Rehabilitation Commissioner, J&K at Jammu/Udhampur for each phase at least one day before the poll.

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**e. Strong Rooms:**

Ballot Boxes containing cast ballot papers shall be kept in Strong rooms to be setup by Relief and Rehabilitation Commissioner, J&K in consultations with the District Panchayat Election Officer (Deputy Commissioner) Jammu and Udhampur.

**f. Counting arrangements:**

Separate counting of the Ballot papers shall be done on the designated day of counting at Jammu as well as Udhampur. Respective ARO Migrants shall be the incharge of counting arrangements. Web casting of the counting shall be arranged at both the locations. District Panchayat Election Officers (Deputy Commissioners) of Kashmir Division shall mention these twin counting centers along with the main counting centre in the Notice for Counting of Votes to be published in the format provided at Annexure N19 of the DDC RO Handbook.

**Matter may kindly be treated as election urgent.**

Yours faithfully,

  
(Anil Salgotra)  
Secretary

State Election Commission  
UT of Jammu and Kashmir

Copy to:

1. Divisional Commissioner, Jammu for favour of information. He is requested to kindly oversee the arrangements for smooth functioning of the scheme.
2. Divisional Commissioner, Kashmir for favour of information. He is requested to oversee and ensure timely delivery of marked electoral rolls and Ballot Papers from all District Panchayat Election Officers (Deputy Commissioners) of Kashmir Division to the Relief and Rehabilitation Commissioner, J&K.
3. IGP Jammu for favour of information and necessary action.
4. SSP Jammu and SSP Udhampur for information and necessary action.
5. Relief and Rehabilitation Commissioner, J&K for information and necessary action.
6. Assistant Returning Officer, Migrants Jammu/Udhampur for immediate necessary action.

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District Panchayat Election Officers  
(Deputy Commissioners)  
Jammu, Udhampur

No. 08/SEC/Pyt/2020/1518-24

Dated: 26-11-2020

**Subject: Conduct of District Development Council, 2020 – Setting up polling stations for Kashmiri Migrants-regarding.**

Madam/Sir,

In continuation to this office letter No. 08/SEC/Pyt/2020/1499-1517 dated 26-11-2020 regarding the subject cited above, I am directed to convey that Election Authority (State Election Commission) has desired necessary transport arrangements to be made for Kashmiri Migrants to reach the Special Polling Stations from places of their residences. The timings and locations of pickup shall be decided keeping in view the time of poll and in consultation with Relief and Rehabilitation Commissioner, J&K. The routes and time of pickup from various locations shall be given wide publicity.

Yours faithfully,

  
26-11-2020  
(Anil Salgotra)  
Secretary

State Election Commission  
UT of Jammu and Kashmir

Copy to:

1. Divisional Commissioner, Jammu for favour of information.
2. IGP Jammu for favour of information.
3. SSP Jammu and SSP Udhampur for information.
4. Relief and Rehabilitation Commissioner, J&K for information and necessary action.
5. Assistant Returning Officer, Migrants Jammu/Udhampur for necessary action.

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District Panchayat Election Officers  
(Deputy Commissioners)

All Kashmir Division Districts, Jammu, Udhampur

No. 08/SEC/Pyt/2020/1628-44

Dated: 28-11-2020

**Subject: Conduct of District Development Council Elections, 2020 – Setting up polling stations for Kashmiri Migrants-regarding.**

Madam/Sir,

In continuation to this office letter No. 08/SEC/Pyt/2020/1499-1517 dated 26-11-2020 regarding the subject cited above, I am directed to convey that it has been decided that a polling station shall be established for each District Development Council Constituency of Kashmir Division without linking to registered migrant electors in that constituency. Accordingly, all District Panchayat Election Officers of Kashmir division shall send the following to Relief and Rehabilitation Commissioner, for all the constituencies going to poll in each phase of the DDC elections as per the timelines mentioned in the above referred communication:-

- a. two copies of marked electoral rolls
- b. two sets of ballot papers (Number of ballot papers shall be decided based on tentative number of registered Kashmiri Migrant electors and adding sufficient extra number to the same. However, if the tentative number of registered Migrants is less than 50, at least 100 ballot papers shall be sent)

Yours faithfully,



(Anil Salgotra)

Secretary

State Election Commission  
UT of Jammu and Kashmir

Copy to:

1. Divisional Commissioner, Jammu/Kashmir for favour of information.
2. Relief and Rehabilitation Commissioner, J&K for information and necessary action.
3. Assistant Returning Officer, Migrants Jammu/Udhampur for necessary action.